

## Author Guidelines (Journal of African Studies)

### I. GENERAL INSTRUCTIONS

1. Manuscripts should be written in plain English with American English spelling and numbers should be in Arabic numerals.
2. Please note the terms and proper pronouns should be consistent throughout the paper.
3. Please provide an abstract (approximately 200 words) for research papers and research notes.
4. Sections should be numbered as follows:
  - (1) 1., 2., 3., etc.
  - (2) 1.1., 1.2., 1.3., etc.
  - (3) 1.1.1., 1.1.2., 1.1.3., etc.
  - (4) 1.1.1.1., 1.1.1.2., 1.1.1.3., etc.

In-text lists should be numbered as (1), (2), (3), etc.

### II. ENDNOTES AND CITATIONS

1. Endnotes, listed at the end of the paper, should be numbered and referred to in the text with consecutive, superscript Arabic numerals.
2. In-text citations should be used to minimize the length of the endnotes.
3. When referring to a work in the text, provide the author's name followed by the year, page number, table, and/or figure in parentheses: Klein (1987: 16, sec.13.5). When referring to a work at the end of a sentence, place it in parentheses that are spaced between the word in front and at back except when a period, a comma, or a colon comes right after the parenthesis. Make a space at the end of the comma, colon, semicolon, and/or page reference within the parentheses, such as the following:  
: (McAndrew, 1989: 14).
4. For two authors, use "and": Collins and Wortmaster (1953). For three or more authors, provide the first name followed by "et al.": Zipliesky et al. (1959).
5. For two or more works by the same author, provide the years of the works in parentheses without duplicating the name: Keller (1896a, 1896b, 1907) or Gracia (1941: 45-49, 1944:105).
6. When several papers by different authors are included in a single note, list them separated by semicolon between each: (Smith, 1988; McAndrew, 1989: 202-211)
7. When an author's name is not indicated, provide the name of the publishing organization. If necessary, it can be abbreviated, although the full name should be indicated in the reference list. For example,  
In the text: WARDA (1996)  
In the reference list: WARDA (West Africa Rice Development Association) (1996) "Tooling Up for Inland Valley Development," WARDA Annual Report 1996, Bouake, WARDA, pp. 39-43.
8. If the above citation style is not applicable, then the citation should appear as an endnote.

### III. REFERENCE LIST

1. All in-text citations, tables, and/or figures must be listed in the reference list in alphabetical order. The entire first name (not just initials) of all authors should also be provided.
2. For two or more works by the same author, list the oldest work first. For two or more works by the same author in the same year, list the works in alphabetized order. For citations from papers that are in journals and/or in books, the page range should be noted.

Lipton, Michael and Merle Lipton (1993) "Creating Rural Livelihoods: Some Lessons for South Africa from Experience Elsewhere," *World Development* 21 (9): 1515-1548.

McClure, Arthur F., James Riley Chrisman, and Mock Perry (1985) *Education for Work: The Historical Evolution of Vocational and Distributive Education in America*, New Jersey, Associated University Press.

Mayer, Philip (1980) "The Origin and Decline of Two Rural Resistance Ideologies," in Philip Mayer (ed.), *Black Villagers in an Industrial Society: Anthropological Perspectives on Labour Migration in South Africa*, Cape Town, Oxford University Press, pp. 1-80.

Paris, Roland (2002a) "International Peacebuilding and the 'Mission Civilisatrice'," *Review of International Studies* 28 (4): 637-656.

Paris, Roland (2002b) "Peacebuilding in Central America: Reproducing the Sources of Conflict?" *International Peacekeeping* 9 (4): 39-68.

CSCW (Centre for the Study of Civil War) (2005) "Armed Conflict, Version 3-2005b," (<http://www.prio.no/cwp/armedconflict/>) (accessed on April 2, 2006).
3. If the above reference style becomes difficult to follow, list the author's name, year, title, publishing location, and publisher in the best possible manner.

### IV. TABLES AND FIGURES

1. Tables and figures in the text should be consecutively numbered using Arabic numerals and titled. Maps and photos are considered as tables. Tables should be placed on a separate page with their legend above, and vertical lines should not be used to separate columns. Column headings should be brief, with units of measurement in parentheses, and the source of information must be indicated in footnotes below the table.

[SAMPLE]

Table 3 Import and Net-import Quantity of Secondhand Clothing (per capita, 2010)

	Import per capita (kg)	N*	Net-import per capita (kg)**	N
East Asia and Pacific	0.232	31	0.096	10
South Asia	0.247	8	0.236	4
Middle East and Africa***	0.697	23	0.787	11
Sub-Saharan Africa***	1.090	43	1.331	20
Latin America and Caribbean	0.355	38	0.227	12
Eastern Europe and Central Asia	1.090	29	0.777	24
North America	0.635	3	-1.867	2
Japan, Korea, Australia, and NZ	0.255	4	-2.217	4
Western Europe	0.720	22	-2.723	19

\*: Number of countries in which data is available.

\*\* : Net-import represents the import quantity subtracted by export quantity.

\*\*\*: Because of discrepancies in the sample base, net-import is greater than import.

Source: Calculations by the author based on UN Comtrade (import and net-import quantity) and World Development Indicators (population).

## V. NOTE PAPERS ON SUBMISSION

1. Download the submission form from the website. Fill the form and submit it with the manuscript.
2. The manuscript should be formatted horizontally with 20 lines per page, using A4 size paper. Page numbers should be written in the margin.
3. Only electrical files can be submitted. Hard copies are not accepted.
4. The abstract of a research paper or research note should be submitted in a separate file from the main text. Japanese and English summaries can be written in one file.
5. Tables and figures should be printable as they are (not to be broken when opened). One file should contain one table. Please make sure the volume of the paper including tables and figures meet the designated word limit. A table smaller than 1/8 of the printed image of the *Journal* should be calculated as 140 words. The one which is of 1/2 page size should be converted as 550 words, and the one which occupies a whole page should be 1,100 words.
6. The manuscript should be sent to the email address of the editorial board shown in the latest volume of *Journal of African Studies* or on the association's website.